

## INTERNSHIP

"Archiving Queer Zines: Preserving Printed Ephemera in a Digital Environment"

QZAP, the Queer Zine Archive Project offers rotating internships. Often they are tied to an academic calendar, but don't have to be. QZAP will work with most institutions to provide academic credit where applicable.

Applicants should have an interest in one or more of the following areas of research: Zines, Digital Art, Library Science, Publication Design, Women's Studies, LGBTQ+ and Transgender Studies; posses good organizational skills and fine attention to detail; be able to work unsupervised at times, and be able to devote 5-10 hours per week to the project (see below for specific duties and responsibilities). Internship hours will happen on-premisis at the Archive space located in Milwaukee, WI.

To apply, send cover letter detailing your interest and experience in the related fields plus a writing sample of between 250-1000 words as either a plain text (.txt) or LibreOffice/OpenOffice document (.odf) to internships@qzap.org.

Intern Duties and Responsibilities:

1) **DESIGN and DOCUMENT CREATION:** As an intern, you will work with a combination of computer hardware and software to scan zines from the collection and upload them to the digital archive. Software and interfaces that the intern will learn how to use: Scanner software, Photoshop, Acrobat, Symphytum DB, Joomla and Collective Access, among others.

2) **RESEARCH and CATALOGING:** The intern will do research on zines, zine events, distros (distributors), and related information about DIY (do-it-yourself) publishing. You will be spending a good deal of time reading and writing synopses, and key-wording existing and incoming zines, while paying close attention to detail. This research will aid in the search functionality and assist in the maintenance of QZAP. The intern will be trained on the use of the QZAP system with a specific focus on current technologies including Collective Access and Joomla CMS.

3) **ZINE CREATION:** Additionally, this internship requires you to create two of your own zines. The first will be a mini-zine of 8 pages. The second can be somewhere between 16 to 40 pages, and the content will be entirely your own. The QZAP collective members will assist you in your zine production by acting as editors, proof readers, and funding the production. Because of the contacts and resources you will access through this internship you will be able to find an audience for your zine through distributors, bookstores, zine libraries and collections nationally and internationally.